

Customer Complaint Form (vehicles up to 8 passengers)

To be posted to: Manner Borne Chauffeur Services Ltd, 2 Ullswater Road, Ellesmere Port, Cheshire CH65 9BS

Email: Enquiries@Mannerborne.co.uk

Nature of Complaint (please tick)	Vehicle Related	Service Related	Driver Related	Other (please specify)
Date of Incident if applicable				
Time of incident (approximately will suffice if exact time not known, ie AM or PM)				
<p>Please give as much information as possible about your complaint below. (please use a separate sheet if required)</p>				
Name of Person making Complaint				
Your Address				
Contact Tel. Number (mobile or landline)				
Email address if available				
Date of Complaint				
Date Complaint received by (Office Use only)				
Complaint Ref: (office use only)				

If you have any supporting evidence, please include this also with this form. We will respond to your complaint within 28 days of receipt of your complaint to our office.